

**One
Month
Expert!**

Certificate Course on Monitoring and Evaluation

DATE: 24th July – 24th August 2010 (30 Days online and 2 days workshop)

This course is aimed at both managers and staff who have an active responsibility for Monitoring and Evaluation (M and E) within their organizations or projects.

FEES: N120, 000 or \$1000

MODE OF APPLICATION: Application forms are obtainable; from
info@alibellaconsulting.com, +2348051234521

OBJECTIVES: By the end of this course participants will be able to design and implement a new or improved Monitoring and Evaluation system which they can use in their workplace and or projects.

COURSE OUTLINE: The training will focus on:

- Understanding the differences between supervision, monitoring and evaluation
- Importance and benefits of Monitoring and Evaluation
- Basic Concepts, Principles and Operation of : Project Monitoring and Project Evaluation
- Relationship between Monitoring and Evaluation
- Monitoring and Evaluation Planning, Design and Implementation
- Steps to follow in conducting monitoring and evaluation
- Steps in developing monitoring and evaluation strategy and plan
- Monitoring and Evaluation as an Integral Component of the Project Planning and Implementation Process
- Planning a Monitoring System
- Planning an Evaluation
- Monitoring and Evaluation Methods and Tools
- Evaluation Types and Models
- Performance Indicators; Classification of indicators; Inputs, process, outputs, outcomes, impact
- Quantitative and Qualitative Indicators
- Baseline surveys and post project surveys
- Designing work plans and performance monitoring plans (PMP)
- Elements of performance monitoring plans (PMP)
- The Logical Framework Approach to Project Design, Implementation and Evaluation
- Link Between the Logical Frame and Monitoring and Evaluation
- Data and types of data, methods and challenges of data collection
- Data quality and management
- Qualitative / Quantitative data collection , processing, presentation and analysis
- Tools for collecting and analyzing M and E data
- How to effectively conduct focus group discussion/interviews and reporting
- How to conduct data quality assessment (DQA) and Portfolio reviews
- How to eliminate evaluator bias
- Tools for communicating findings
- M & E Dissemination/ Feedback
- Managing external evaluators effectively and efficiently
- Writing Mid Term or End-of-Project Evaluation Reports

Applicants should request and complete the course application form and mail to:

The Training Coordinator, Alibella Consulting, P.O.Box 15051Wuse Zone III, Abuja
The Training Coordinator, Alibella Consulting, S..42 Hassan and Sadiq Plaza, P.O.Box 456, Keffi Nasarawa State.

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